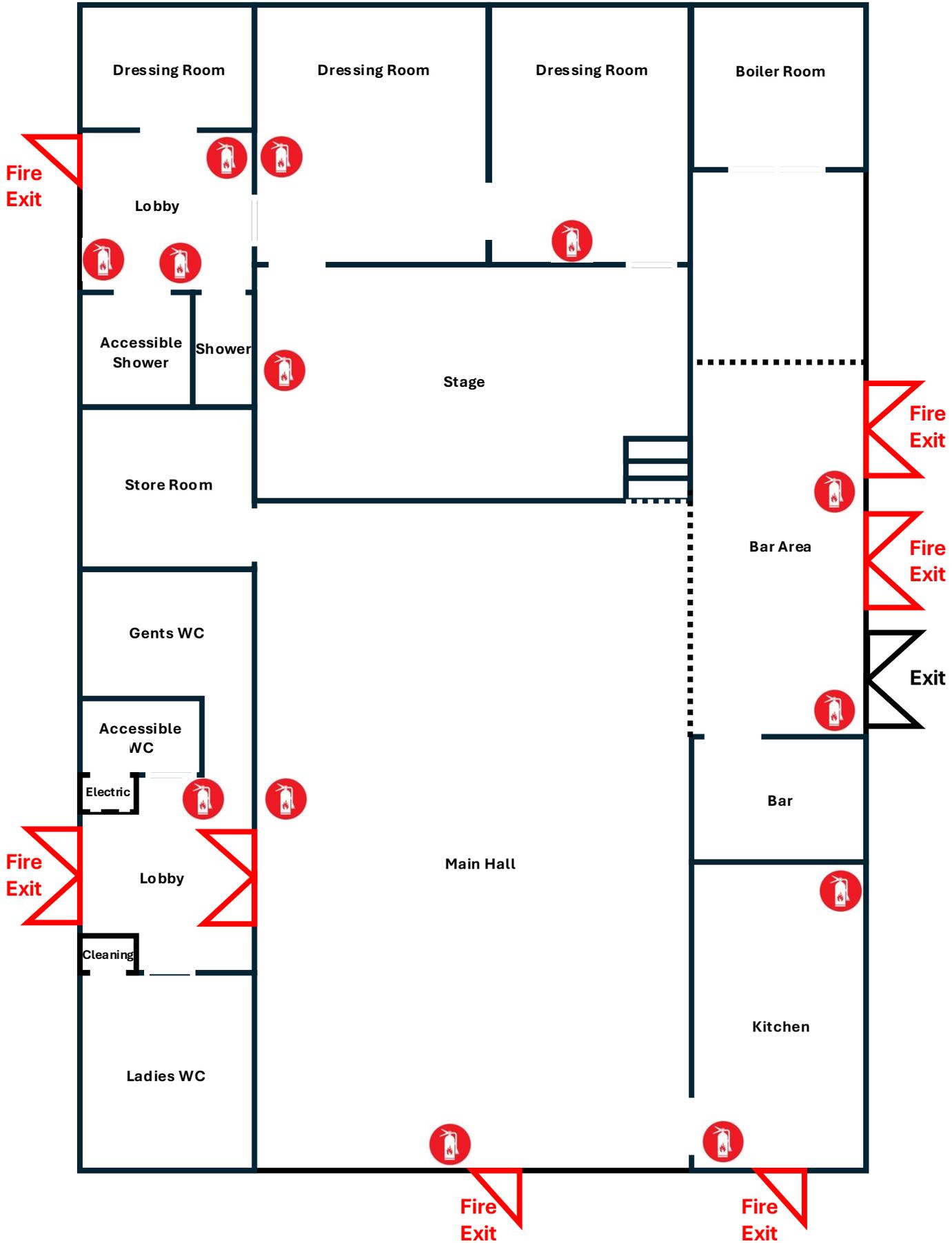


Fire Escape Plan



FIRE EVACUATION & EMERGENCY INFORMATION

Leadenham Village Hall

IN AN EMERGENCY – ACT IMMEDIATELY

If you discover a fire shout **FIRE**
Activate the nearest break glass call point
Leave immediately and close doors if safe
Do not attempt to fight the fire unless trained and safe

WHEN THE FIRE ALARM SOUNDS

Stop all activities immediately
Leave by the nearest safe exit
Do not collect belongings
Assist others only if safe
Evacuation is mandatory whenever the alarm sounds

STAGE PERFORMANCES & EVENTS

Switch on house lights
Stop performances or music
Announce evacuation clearly
Activate alarm

EVACUATION ROUTES

Follow illuminated fire exit signs
Fire exits must be kept unlocked and clear
Fire doors must not be wedged open
Fire escape plans are displayed throughout the village hall

ASSEMBLY POINT

Car Park

CALLING THE FIRE & RESCUE SERVICE

Dial **999** – Ask for **Fire**
Leadenham Village Hall
Main Road, Leadenham, LN5 0QB